**Willkommen im Deutschunterricht!**

**POLICIES AND PROCEDURES FOR Frau Pierson’s CLASSROOM :**

Take care of personal business before class begins. (i.e. pencil sharpening, getting make-up work, bathroom requests, etc.

What you will learn each day will be written on the whiteboard. Homework and important dates will also be written on the board. Students are expected to copy down important information into their assignment notebook.

Class always begins with a written and/or speaking warm-up.

If you are absent, be responsible. Check with me to see what you missed.

Any late or missing work MUST be handed directly to me or in the proper IN box for your hour. If there is a substitute, I recommend you wait to turn it in until I return. NEVER EVER put your work on my desk and assume I will find it.

Always put FIRST AND LAST names on your papers.

Substitute behavior is to be perfect. I expect you to be helpful, respectful, kind and attentive.

Keep the room neat.

Class will be dismissed by me when everyone is in their proper seat and quiet so I can make necessary announcements before you leave.

If you need to get extra help or make-up/re-take a test or quiz, please schedule a time with me either for advisory, before or after school. You must get a pre-signed pass from me to come to advisory.

**Emergency procedures :**

**Fire alarm :** leave your stuff, exit the building through the front door (Door #3), cross the parking lot, stay together for attendance

**Tornado :** leave your stuff, go around the corner to Oxbow, sit along the lockers and be quiet

**Lockdown :** close blinds, lock door, turn off lights, sit on floor in corners, BE QUIET

**Containment :** lock doors, no one may leave the room, continue class as normal

**Evacuation :** leave school through Door #3, cross road, enter Champlin Park Field House, attendance will be taken

This is an every day, all year class for high school credit.  
The student will receive two grades that will transfer to the high school transcript.  
Upon completion of the class, most students will advance to German 2 at the High school.

Classroom Resource : Deutsch Aktuell (textbooks will not be issued to students)

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***Student Expectations***

Be in your seat ready to work when class begins.

Bring all materials with you every day.

Be respectful of yourself, other students, the teacher, and guest teachers.

When working with partners and/or groups, you have the obligation to be prepared and to participate.

Be kind and helpful with anyone you work with.

Put forth your best effort every day.

Take an active role in class and continue to practice outside of class.

Even if there is no written work, it is a good idea to review and practice vocabulary.

***GRADING***

**100% Assessments**   
*(this includes our regular classroom tests and quizzes, as well as district assessments)*

Retakes are allowed on quizzes but not on Summative Assessments.

The homework and classwork will be recorded in the grade book, but will not be part of the student’s overall grade. These are practice activities to prepare students for the assessments.

Grading Information:  
A : 90 - 100%  
B : 80 – 89%  
C : 70 – 79%  
D : 60 – 69%  
F : 59% and below

Term 1A grade   
(beginning of year through mid-year CSA)  
 50% Quizzes  
 40% Summative Unit Assessments  
 10% 1A CSA

Term 1B  
(mid-year CSA through end of year)  
 45% Quizzes  
 35% Summative Unit Assessments  
 20% 1B CSA

**High School Credit, High School Transcript, High School G.P.A.**

A student who completes German Level 1 with a grade of D or above will receive 2 grades that will transfer to the high school.  These will be factored into their high school grade point average, appear on their transcript, and they will receive credit towards graduation.

* The first high school grade will be reported at the end of January and will include all grades from trimester 1 along with approximately half of trimester 2 grades ending with the mid-year CSA.
* The second high school grade will be reported at the end of the year and will include all grades from the second half of trimester 2 ending with the end of the year CSA.

***Teacher Contact Information***

Mrs. Brenda Pierson, Room J172  
E-mail: Brenda.Pierson@ahschools.us

***Course Understandings***

* Communicate about everyday topics
* Learn basic sentence structure
* Gain cultural awareness of French speaking countries

Students will learn to communicate about self, friends, family, and daily life in French, as well as prepare for high school success.